



### **Job Description –Project Manager**

Harrison Homes is a group of professional homebuilders with a deep understanding of residential construction and development processes. We are the premier choice for luxury custom homes, new construction homes and high-end developments in metro Atlanta. Founded in 2007, our organization has experienced rapid growth and continues to expand all 3 divisions. We are in search of a Communities Project Manager to help us continue that growth.

### **Job Summary:**

The Communities Project Manager would be responsible in community start-up. This person manages the complete home building process from beginning to end with an unwavering pursuit of quality and customer satisfaction for Harrison Homes' high-end developments.

### **Responsibilities:**

- Manages and supervises the development/community from start to finish
- Manages construction budget, schedule, project timelines and process
- Plans, organizes and directs all activities for construction of the new community and residences. Including schedule of sub-contractors and supplies
- Monitors and inspects daily activities for safety, quality and code compliances
- Communicates professionally and responsively to team members, homeowners and trade partners
- Maintains clean and organized job site
- Conducts homeowner orientations, final walk-throughs and punch out lists
- Maintains a safe work site by implementing and overseeing all safety requirements
- Troubleshoots unexpected delays, weather and building issues calmly and efficiently
- Schedules and manage subcontractors for warranty repairs
- Projects professional image and is the face of Harrison Homes at all times

### **Qualifications:**

- College degree or minimum of 5 years of experience in residential construction industry preferred
- Semi-custom, production residential or multi-family builder experience
- Ability to walk a job site and accurately assess the extent to which safety, quality and productivity standards are being met by subcontractors
- Proficient in construction software systems, Build Trend a plus.
- Strong communication and interpersonal skills

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- Ability to review and accurately interpret engineering, architectural and other construction drawings
- Strong project management skills, and ability to manage multiple projects at once
- Knows their tools, and how to use them

**About You:**

- You're a motivated self-starter who loves what you do
- You have an eye for quality and believe in doing things the right way
- You're passionate about home building and achieving the creative vision
- Professional and a great communicator
- Works quickly, efficiently and knows how to troubleshoot under pressure
- You're friendly and people like to work with you

**What We Offer:**

Harrison Homes is a privately owned, family-oriented business. We are incredibly passionate about the homes we build, and are excited about aggressively expanding to deliver first-in-class product for Atlanta residents. We offer competitive salaries, generous PTO, a 401K matching program, and a flexible and friendly work environment. We are a place you can directly contribute to bottom-line growth, and grow your career in return.

**To apply:**

Please send resumes to [dana@harrisonatl.com](mailto:dana@harrisonatl.com)

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