

Rockhaven Homes - Land Development Manager

The right candidate will prepare a site for the construction of houses. This includes supervising water, roadway, sewer and drainage construction.

Essential Duties and Responsibilities

- Create, review, and maintains all due diligence property documents and reports
- Insure that property documents comply with Rockhaven Homes standards and notify management of concerns and potential solutions
- Insure that all due diligence work is completed prior to expiration of contingency period
- Coordinate information sharing and work distribution with land development, acquisitions, construction and marketing teams
- Provide site inspections to identify project status, progress and risk management
- Maintain budgets and development schedule oversight and updating
- Coordinate and communicate with primary engineer and other primary consultants
- Coordinate with agencies for permitting, insurance, assurance and close-out requirements for developments
- All projects should be seen a few times a week. There should be at least one contact with the project engineer once a week. Progress should be noted and deficiencies found during the construction process. Close contact should be kept with all contractors.
- Oversee construction of the entrances, lots, amenities and associated infrastructure for Rockhaven communities; to include road, drainage, water, sewer and landscaping.
- Manage project budget, review field purchase orders and provide reporting.
- Coordinate contractors and inspectors for completion of land development.
- Bachelor's degree (B. A.) from four-year college or university; or five to seven years related experience and/or training; or equivalent combination of education and experience.
- Must have a vehicle and a valid driver's license