

Project Name:

Address:

DeKalb County Planning & Sustainability Department

178 Sams Street, Decatur, GA 30030

Michael L. Thurmond Chief Executive Officer

Cedric Hudson Interim Director

LAND DEVELOPMENT - SITE PLAN REVIEW CHECKLIST

(Land Development Section's)

<u>Date</u>: <u>Parcel #</u>:

This checklist shall be submitted with your documents/drawings. Answers shall be provided to all items as "no" or "yes"; and if "no", you must explain why the item in question is not applicable.

me of Design professional	Signature		Seal_	
nte:				
GENERAL INFORMATI	ION TO BE SHOWN ON THE DRAWINGS	IS IT	ΓΕΜ ESSED?	IF NO, EXPLAIN
 Have you had a pre-s drawings. 	ubmittal meeting? If no, you must request a pr	e-submit	tal befor	e submitting your
targeted Wednesday to be sche	d on Wednesdays, and you must submit a conceptu duled. eting, please send an email to landdevelopment@de			rsday preceding your
2. Add statement on cove	er sheet:	NO	YES	
Ι,	a professional engineer, Architect, or Landscape			
reviewed the attached submitted permit. In my opinion, these su	of Georgia, hereby certify that I have personally all plans for a land disturbance/development abmittal plans meet all applicable regulations and DeKalb County and other affected parties may rely			
Signature	Georgia Registration#			
3. Place on <u>cover</u> "DeKal"	b County Development File#	NO	YES	



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4.	Describe in detail the scope of work on the cover	NO	YES	
5.	If project is a subdivision, indicate on cover along with the name of	NO	YES	
	the subdivision whether or not it is a fee simple development (example			
	of non-fee simple development are condominium, apartment complex,			
	townhouses for rent, etc.)			
6.	All sheets must be sealed, signed and dated by a professional engineer,	NO	YES	
	architect or landscape architect (as applicable) currently registered in			
	the State of Georgia.			
7.	Required sheet size 24" x 36"	NO	YES	
All cor	nditions, statements, and details must be complete and legible			
8.	Provide current property metes and bounds survey. Must show	NO	YES	
	surveyor's acknowledgement sealed and signed; and surveyor's			
	certification			
9.	Use clear, distinct, varied, drawing line weights, and line types to reflect	NO	YES	
	existing and proposed features.			
10	On the <u>cover</u> show a location map with DeKalb County outline and	NO	YES	
	indicate the approximate site location.			
11	Place on the <u>cover</u> sheet a vicinity map with adequate scale to identify	NO	YES	
	the surrounding streets			
40				
12.	Show the F.E.M.A. map panel image and map panel number for the property on the cover sheet.	NO	YES	
	property on the <u>cover</u> sneet.			
13	Show names of adjoining property owners, deed book and page	NO	YES	
	numbers, zoning districts on those parcels.			
14	Provide floodplain statement. Reference the effective FEMA Firm Panel	NO	YES	
	number, revision date and any applicable CLOMA			
15	Provide wetlands statement. (The statement is to indicate if the site is	NO	YES	
13	within any area of a wetland). Delineate wetlands areas, and note the			
	areas (in acres/sqft) to be impacted.			
Provid	e a copy of the IpaC Letter from the USFWS (US. Fish and Wildlife			
	e) if state waters buffers, floodplain, and/or wetland are to be			
impac	ted.			
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16. For 1 acre or more disturbed show N.P.D.E.S. fees table to be paid to	NO	YES	
state and county on the <u>cover</u> sheet	110	1 LS	
state and county on the <u>cover</u> sneet			
17. Show property address(es), tax parcel ID., zoning district, and zoning	NO	YES	
case numbers on the <u>cover</u> sheet			
18. Show disturbed area, total tract size, total impervious area (at the end of	NO	YES	
project), and percentage of tract impervious on cover sheet			
19. Provide the following details regarding the impervious areas	NO	YES	
on <u>cover</u> sheet:			
- Existing impervious area			
 Existing impervious area to be removed 			
Existing impervious area to be replaced New impervious area to be added.			
 New impervious area to be added 20. On <u>cover</u> show name, physical address and phone number of owner, 	NO	YES	
developer <u>and</u> engineer.			
developer <u>and</u> engineer.			
21. List a valid 24-hour contact name and telephone number on the cover	NO	YES	
22. Trash compactor design must be approved by Health Department and	NO	YES	
documentation of approval provided (14-396)			
23. If property/development is to use onsite private septic tank system,	NO	YES	
documentation of approval by the Health Dept. must be provided			
24. Add note on cover: DeKalb County Sanitation Department is responsible	NO	YES	
for garbage and recycling pick-up			
	NO	TITIC	
25. Add note on cover: DeKalb County is not responsible for any errors	NO	YES	
or omissions by engineer or other design professionals on design or County code requirements for this project			
26. Add note on cover : 72 hours notice is required to Georgia 811 Utility	NO	YES	
Protection Center before any planned digging.			
http://www.georgia811/com			
27. If tax parcels need to be combined, a separate application for lot	NO	YES	
combination is required and must be completed before Land Dev permit			
can be issued. Contact landdevelopment@dekalbcountyga.gov for	_		
information regarding lot combination application submittal			



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28. Show the following on all applicable sheets:	NO	YES	
 100-yr floodplain contour line with base flood elevation (BFE) to the nearest 10th of a foot Floodway delineation 			
 AFCF (area Adjacent to Future Conditions Floodplain): 3' above BFE or 1' above Future Condition Floodplain, whichever is 			
greater State waters/stream with applicable buffers			
The County GIS map can be accessed here: https://arcg.is/P89a9			
GENERAL ZONING INFORMATION TO BE SHOWN ON THE	IS IT		IF NO, EXPLAIN
DRAWINGS	ADDRE	ESSED?	
29. Insert in the plan set a copy of the approved sketch/preliminary plat signed by County representative documenting the approval. (Preliminary/sketch plat expires twenty-four (24) months from the date	NO □	YES	
of the approval of the preliminary/sketch plat. If 51% of linear feet of total road in the entire development shown on the preliminary/sketch plat is complete at the expiration of the 24 months from the date of the approval of the preliminary plat, the Chief Executive Officer is authorized to grant a one-time, one year extension of the approval of the preliminary plat)			
	NO	TITLE	
30. On the <u>cover</u> show zoning district, zoning case #, Special Administration Permit #, Special Land Use Permit #, or Zoning Board of Appeals case #. Embed in the plan set a copy of approved conditions documenting and embed all case specific plans and details. Embed in the drawings, County documentation of all approvals with conditions, site specific plans, and approved details.	NO 🗆	YES	
31. Show the floor area of building with breakdown for each type of use for a	NO	YES	
non-residential development			
32. Show the number of bedrooms and floor area of each type of unit for	NO	YES	
attached housing			
33. Show the number of stories in building and building height	NO	YES	
34. Show graphically all building setbacks, transition buffers, easements and	NO	YES	
separations and label them accordingly.			



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35.	Show existing structures on property (labelled as existing) and adjoining	NO	YES	
	structures adjacent to property with ownership information.			
36.	No structure is allowed in the required buffer or Right-of-way.	NO	YES	
37.	Provide a landscape plan for areas of transitional buffer	NO	YES	
	encroachment/re-vegetation.			
38.	No more than fifty (50) percent of required open space may consist of	NO	YES	
	floodplain, wetlands, steep slopes, streams and buffers			
39.	Add note: Stormwater detention facilities shall be located on an	NO	YES	
	individual parcel of land not meant for other improvements. A detention facility for a subdivision of fee simple single-family			
	residences shall not be located on the same lot with a single-family home			
40.	Note on plan that any conservation areas will be recorded at the	NO	YES	
	DeKalb County Courthouse in perpetuity with the affected properties			
41.	Show existing and proposed R/W lines, lot lines, building envelops,	NO	YES	
	pavement and other impervious areas, curb and gutter, and R/W widths			
	GENERAL PARKING INFORMATION TO BE SHOWN ON THE	IS IT	'EM	IF NO, EXPLAIN
	DRAWINGS	ADDRE		
42.	Show total minimum and maximum parking required and the number of	NO	YES	
	parking stalls provided in a table			
43.	If subdivision, indicate number of parking spaces in garage and	□ NO	□ YES	
43.				
	If subdivision, indicate number of parking spaces in garage and	NO	YES	
44.	If subdivision, indicate number of parking spaces in garage and driveway; and provide dimensions (width/length) of driveway to confirm Show parking spaces with typical dimensions per DeKalb County standard.	NO	YES 🗆	
44.	If subdivision, indicate number of parking spaces in garage and driveway; and provide dimensions (width/length) of driveway to confirm Show parking spaces with typical dimensions per DeKalb County	NO D	YES U	
44.	If subdivision, indicate number of parking spaces in garage and driveway; and provide dimensions (width/length) of driveway to confirm Show parking spaces with typical dimensions per DeKalb County standard.	NO □ NO □	YES YES	



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46.	Vertical handicap sign required at handicap parking space(s). Indicate on	NO	YES	
	the plan with labels or legend			
47.	Show handicap ramps at all sidewalk crossings.	NO	YES	
48.	Show sidewalk from the building(s) to the street. Safe and convenient	NO	YES	
	paved pedestrian pathways shall be provided from sidewalks along streets to each building entrance, including pedestrian access routes to			
	parking decks and through parking lots and between adjacent			
	buildings, transit stops, street crossings within the same development.			
	All such pathways shall have a minimum width of three (3) feet.			
49.	Roads, parking lots, and drive aisles must be paved and labelled.	NO	YES	
	Provide all pavement section detail(s)			
50.	Show traffic flow/direction in the parking lot and street.	NO	YES	
51.	Label streets public or private and comply with the design requirement	NO	YES	
52.	Parking shall not be located in the right-of-way and/or required front	NO	YES	
	yard.			
53.	Show striped pedestrian cross-walk(s)	NO	YES	
54.	Private streets within any zoning district shall not be used to satisfy the	NO	YES	
	off-street parking requirements of the Code			
	GENERAL UTILITY INFORMATION TO BE SHOWN ON THE	IS IT	EM	IF NO, EXPLAIN
	DRAWINGS	ADDRE	ESSED?	
55.	Show septic tank and drain field location on the plan: provide a copy of	NO	YES	
	approval from the Health Department.			
56.	Show minimum twenty feet (20') sanitary sewer easement for all County	NO	YES	
	maintained lines not within County Right-of-Way			



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57.	Note on the plan: Sewer laterals outside of building require separate	NO	YES	
	plumbing permit.			
58.	Show sanitary sewer/water main crossings on the storm drain profiles,	NO	YES	
	and clearance in ft			
59.	Note on the plan: "Prior to construction of any utility facilities within the	NO	YES	
	right-of-way of any county maintained roadway, a permit must be			
	obtained from the utility coordinator. https://www.dekalbcountyga.gov/transportation/utility-permitting "			
		110	7770	
60.	Note on the plan: "Prior to construction of water mains and sanitary sewer lines, final design approval must be obtained from Department of	NO	YES	
	Watershed Management."			
61.	Show minimum twenty (20) foot water main easement for all County	NO	YES	
	maintained lines not within Right-of-Way.			
62.	Where sewer lines are constructed underneath a private street, the	NO	YES	
	developer is required to grant an easement to the county for			
	installation, maintenance and repair of such sewer lines			
63.	Show the closest existing fire hydrant on the properties side of the street.	NO	YES	
64.	Show location of all new fire hydrants	NO	YES	
65.	Note on plan: Notify water and sewer inspector at 770-732-6411 prior to	NO	YES	
	start of construction			
	GRADING/DRAINAGE INFORMATION TO BE SHOWN ON THE	IS IT		IF NO, EXPLAIN
	DRAWINGS	ADDRE	SSED?	
66.	Provide storm water and water quality certificates in the plans and	NO	YES	
	in the stormwater/hydrology report.			
67.	Provide flood plain certificate certificates in the plans and in the	NO	YES	
	stormwater/hydrology report (if applicable)			
68.	Add note on grading plan : Any wall of 4' or greater in height requires a	NO	YES	
	separate building permit before construction			
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69.	Provide guardrails, as applicable. Detail design is required.	NO	YES	
70.	Recommend using minimum storm pipe cover of two (2) feet. The code	NO	YES	
	minimum is one foot			
71.	Show the limits of detention, volume provided, top of dam, and	NO	YES	
	100-year ponding elevation on site plan <u>and</u> grading plan			
72.	Minimum pipe slope is 0.5% or slope with flow of at least 2.5 fps	NO	YES	
73.	Show grading of all open channels. Include cross-sections and	NO	YES	
	calculations to provide 25-year storm capacity, velocities, dimensions, freeboard, and permanent grassing/sodding details to sustain the Qp25 velocity			
74.	Drainage other than sheet flow across two or more lots requires a	NO	YES	
	dedicated drainage easement. Define any such drainage easements with adequate labels			
75	Show storm sewers extending to the rear of the lot unless discharging to	NO	YES	
75.	defined channel approved by the Land Development Department.			
		110	******	
76.	Provide the storm pipe bedding detail	NO	YES	
77.	Show and label all existing drainage structures. Provide inverts, and	NO	YES	
	angles. Show catch basin top and pipe invert elevations. Inverts on all structures shown to be paved smooth			
78.	Show and label all proposed drainage structures. Provide inverts, and	NO	YES	
	angles.			
79.	25-year hydraulic grade line (HGL) must be contained within the pipe	NO	YES	
	and the 100-year HGL must be below proposed finished grade			
80.	Where tie-ins into existing structures are proposed, please field verify	NO	YES	
	suitability			



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81. Show detail of detention facility outlet control structure (OCS) on plans	NO	YES	
 Show OCS plan view with dimensions Show OCS front view, with orifices diameter and weirs length (information shall be reconciled with hydrology report) Show bottom and top elevation of OCS Show trash rack Show raised lid with ring and cover 			
82. Show on site plan:	NO	YES	
 Location of detention pond (perimeter delineated) 10' easement around pond (must be inside fence) 5' high fence around pond, if water/ponding depth to be 4' or greater 15' access easement to pond from public right-of-way 			
83. Show on grading plan:	NO	YES	
 Existing contour/grade with elevation Proposed contour/grade with elevation Grading for detention pond Pond's dam with width Pond's wall with top and bottom elevation (if applicable) Location of detention pond 10' easement around pond (must be inside fence) (If pond is walled and 10' easement outside of wall, a detail explanation must be provided as to how the pond will be maintained, having a wall between the 10' easement and the pond) 5' high fence around pond, if water/ponding depth to be 4' or greater 15' access easement to the pond from the public/private right-of-way proper drainage and access easement for all drainage structures 		VEC	
84. Provide pipe chart and gutter spread. Maximum gutter spread at	NO	YES	
curb is 8' (eight feet) on a 10-year storm. Recommend not exceeding half a travel lane			
85. Storm drain system must be designed to convey the 100- year storm.	NO	YES	
Longitudinal pipes on public streets may be sized for 25-year storm			
86. All catch basins are to be flush mounted per STD. 402 and 403	NO	YES	
(alternative plan). Show one foot lid offset in cul-de-sacs and streets with header curb			



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	87. Note on plan : Compaction of all fill material between the front and rear	NO	YES	
	building lines to be 95% standard proctor must be certified by Georgia			
	Registered Professional Soils Engineer prior to the installation of curb.			
	This certification will be submitted to the Chief of Development			
	inspections. Lots with 2' of fill or greater, as delineated on the			
	construction plans, will require a compaction certifications prior to			
	issuance of building permits. The Engineer will also provide a letter			
	listing those lots that require compaction certification. Those lots that			
	require compaction certification will be indicated on the final recorded			
	plat.			
	38. Storm drain under building not acceptable	NO	YES	
	39. Provide compensatory grading plan for work within the flood hazard	NO	YES	
	area.			
	Encroachment into the floodplain shall comply with Art IV,			
	chapter 14 of the County codes			
	00. Show areas of proposed cut/fill in the floodplain. Provide cut and fill	NO	YES	
	sections. Cut and fill must balance, within boundary of site. Maximum			
	compensatory grading is 150 cubic yards of per acre of floodplain on site.	1	_	
	04 Cl	NO	VEC	
	21. Show all existing and proposed lakes with surface area, normal pool	NO	YES	
	elevation, and dam height, top width, % slopes. Provide details for			
	existing/proposed outlets/drain pipes and spillways.			
	92. Show/note all Minimum Finished Floor Elevations (MFFE) for all lots	NO	YES	
	located adjacent to the flood hazard area or detention/retention pond.			
	For residential developments, the MFFE is the AFCF and for non-			
	residential, MFFE is either (whichever is greater) based flood +1', or			
	Future Condition Flood elevation, or top of dam of pond +1' or 100-yr			
	WSE for pond +3'			
-		NO	VEC	
	93. Discharge pipe from Detention/Water Quality pond must release a	NO	YES	
	minimum of 25' from property line. Adverse impact to adjacent			
	properties is prohibited. If downstream easements are needed to extend			
	the drainage system to an adequate outfall, the developer shall obtain			
	these easements; or volume mitigation shall be addressed in addition			
	to peak flow mitigation.			



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94. Slope of discharge pipe shall not exceed 2%	NO	YES	
95. All storm drain pipes or culverts carrying stormwater from the street and	NO	YES	
the adjacent property between or through lots shall be extended to at least thirty (30) feet behind the rear of the house.			
96. Add note: Only non-erosive flows will be provided for leaving the site	NO	YES	
97. State the discharge flow volume and velocity leaving the site and provide	NO	YES	
adequate mitigation design against erosion damage for the 25-yr and 100-yr storm event.			
98. Contact U.S. Army Corps of Engineers (USACoE) regarding wetland	NO	YES	
permit determination. Provide copy of Nationwide or Individual Permit			
from USACOE.			
99. Obtain water impoundment permit from Health Department for lake	NO	YES	
construction			
100. Obtain written approval from GA. D.N.R. for regulated dam construction	NO	YES	
(refer to Georgia Safe Dam Standard)			
101. Provide verification of notification of all property owners affected by off-	NO	YES	
site work. Secure easements before submittal of plans for review and provide a copy of the executed easement agreement.			
102. Show the soil series on the grading plan	NO	YES	
103. Within the transitional buffer, the natural topography of the land shall	NO	YES	
be preserved and existing growth shall not be disturbed except where necessary to remove dead or diseased trees and undergrowth or to			
enhance the buffer with additional landscaping in order to provide a			
screen so as to prevent view of the higher density development from the lower density development			
104. Grading or construction adjacent to the transitional buffer zone shall	NO	YES	
not disturb or encroach upon the transitional buffer zone			



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105. If grading is required in the transitional buffer in order to prevent or control erosion, the area of such grading shall cover no more than twenty (20) percent of the required transitional buffer& shall be immediately replanted upon completion of easement improvements and shall avoid disturbance of the soil within the drip line of trees within the transitional buffer	NO	YES	
106. Any approved utility crossings within the transitional buffer shall be perpendicular to the transitional buffer	NO	YES	
107. A pedestrian walkway, a maximum width of five (5) feet, may be located in the buffer to provide pedestrian access to the adjoining property. Where a pedestrian walkway is provided, a gate shall be installed in the required screening fence	NO	YES	
108. Retaining walls shall be located outside the public right-of-way	NO	YES	
109. Retaining walls (including footing) shall be located within the confines of the owner's/applicant's property	NO	YES	
110. Retaining walls shall comply with applicable easement restrictions	NO	YES	
111. Retaining walls shall not be located within undisturbed stream buffers, transitional buffers, floodplains, drainage easements, or drainage ways in a manner that impedes the flow of water	NO	YES	
112. Show water quality ponds and BMPs outside of creeks/streams, floodplains, wetlands, and buffers.	NO	YES	
113. General minimum slope for pond(s) is 3:1. Show 3:1 grading of pond(s).	NO	YES	
114. Detention facilities shall be planted with evergreen plant material consistent with buffer standards in section 5.4.5.C. No trees shall be allowed in the ten-foot maintenance easement.	NO	YES	



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STORMWATER MANAGEMENT INFORMATIONTO BE SHOWN ON THE DRAWINGS	IS ITEM ADDRESSED?		IF NO, EXPLAIN
115. Address all applicable items on the Land Development - Stormwater Management Review checklist.	NO	YES	
116. Pond construction requires minimum setback of 20' from property line, 100' to 250' from a Private well and 50' from a septic tank/leach field	NO	YES	
117. HDPE pipe is only allowed outside of the R/W and on non-single-family projects (i.e. commercial, industrial). Junction boxes are required to have manhole access. Plans should reference AASHTO M294 requirements	NO 🗆	YES 🗆	
118. Show curb inlet placement at low points in road.	NO	YES	
119. Show the 100-year ponding elevation at inlets. Ponding shall not occur on adjacent property without obtaining a drainage easement.	NO	YES	
120. Provide appropriate energy dissipation devices at all pipe outlets, open channels, and outlet control structures and culverts if exit velocities exceed 4 fps. Show/note the type of energy dissipation to be provided. Provide sizing calculations if rip-rap is proposed	NO 🗆	YES 🗆	
121. If water depth in a pond is 4 feet or greater provide 5' chain link fence with 10' access gates to be placed at the outer edge of the 10' access easement to service around the pond	NO	YES	



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122. Provide pipe profiles with existing and proposed ground surface	NO	YES	
profiles, pipe lengths, slopes, inverts, type, and hydraulic grade lines.			
• Show 25-year hydraulic grade line. It must be below the crown of the			
pipe. Please provide supporting data in pipe profile chart or hydro study			
Show 100-yr HGL. Must be below the proposed grade			
 Minimum acceptable pipe diameter for County maintained sections and systems is 18 inches 			
• Minimum slope is 1% for BCCMP and 0.50% for RCP. For slopes < 1%,			
show that a minimum of 2.5 fps is attained for the 2-year frequency			
event.			
• CMP' or BCCMP pipe(s) exceed(s) 12% slope. RCP pipe exceed(s) 12%			
slope			
• On CMP pipe exceeding a 12% slope, show anchor collars. Provide			
construction detail and locations			
RCP is recommended under roads			
Angle conflict among pipes will require a larger manhole for structure.			
123. All pipes requiring a manhole base larger than 48" in diameter must be	NO	YES	
identified by showing base unit and reduction cone, inverts of pipes, etc			
124. Show/Label all drainage easements for pipes. Required D.E. Widths: 18",	NO	YES	
24", 30" = 20' DE; 36", 42", 48" = 25' DE; >48" = 30' DE	NO	ILS	
24,30 = 20 DE, 30, 42, 40 = 25 DE, >40 = 30 DE			
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125. Provide pipe chart indicating the following:	NO	YES	
Pipe Numbers			
• Invert elevations			
Pipe Sizes			
Pipe Slope			
Pipe Length			
Contributing Drainage Area			
• Design discharge (Q25 for piped drainage; Q100 for culverts)			
 Design storm frequency (25-year for piped drainage; 100-year culverts) 	for		
Runoff Coefficient for CMP			
Pipe material/coating. Indicate corrugation spacing and height	nt		
 Velocity (V25 may not exceed erosive velocity at outlet headwadditional energy dissipation is provided.) 	all unless		
• Gutter spread (not to exceed eight feet in width for a 10-year storm event)	design		



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126. Provide open channel chart indicating:	NO	YES	
Open Channel Numbers			
Contributing Drainage Area			
• Runoff coefficient (per future land use plan and assuming no detention)			
Conveyance Size. Provide typical cross section			
• Lining Material (riprap, sod, vegetative, etc.)			
Channel Length			
Channel Slope (for min and max values)			
 Velocity (V25 may not exceed erosive velocity) 			
• Design Storm frequency (25-year)			
• Design discharge (25-year)			
• Normal flow Depth (25-year)			
Indicate free board capacity			
127. Note on plans: All storm pipe and structures shall comply with GADOT	NO	YES	
standards for design, construction, and installation			
128. Verify that the pond outlet discharge pipe has been checked for inlet	NO	YES	
and outlet control			
129. Show a minimum of 18" of cover for pipe. Additional cover may be	NO	YES	
required depending on expected loading			
130. Show all sanitary and water line, and other utility crossings on storm	NO	YES	
profiles. Provide a minimum of 12"vertical and horizontal separation			
between all buried utilities & storm pipes			
131. Show curb inlet at low point of Street	NO	YES	



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132. Culvert Headwater & Tail water Limitations: for drainage facilities with	NO	YES	
cross-sectional areas equal to or less than 30 ft2, HW/D for the 100-	П		
year frequency storm must be equal to or less than 1.5. For drainage		_	
facilities with cross-sectional areas greater than 30 ft2, HW/D for the			
100- year frequency storm must be equal to or less than 1.2. Culverts			
must be sized to maintain flood-free conditions on major thoroughfares			
with at least 18-inches freeboard at the low-point of the road. (All			
criteria from Section 4.3, culvert design, of the GSMM are required.)			
Inlet/outlet control calculations are required for all street crossings in			
addition to Manning's equation. Ensure that Tc is representative of the			
drainage area			
	NO	TITIC	
133. The weighted runoff coefficient for major culvert analysis should be	NO	YES	
based on upgradient drainage area			
134. RCP is required for culvert(s) placed in streams with any base flow.	NO	YES	



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135. In order for permeable materials/features such as permeable pavers, porous concrete/asphalt, artificial turf to be considered/accepted as pervious surfaces; they must be designed to retain the same volume of runoff as a pervious surface such as a lawn. Hence, you must show that the proposed pervious material has the capacity/volume to retain the same amount of runoff as a lawn:	NO	YES
(a) Calculate the runoff Q (in) to be expected from a lawn/grass area using equation 3.1.5 from the Georgia Stormwater Management Manual (GSMM, 2016 Edition). $Q = (P-0.2S)^2/(P+0.8S)$ (S=(-10)+1000/CN with CN curve number of lawn/grass for the applicable hydrological group soil)		
(b) Precipitation value P to be used must be the 25-yr rainfall value from the NOAA Atlas Point Precipitation estimates.		
(c) Compute the volume of runoff F (in) to be retained by the permeable material: F = P- Q		
(d) Compute the depth of the storage area of the permeable material: D = F/ n where "n" is the porosity. (Please, note that D is depth of the storage area, and not the total depth of the entire permeable material which will include the depth of other layers and of the pavers or asphalt/concrete)		
(e) If an upturned underdrain is used, then $D = F/(0.75 x n)$		
(f) If an underdrain is used, then $D = F/(o.5o \times n)$		
(g) If the permeable materials/features are used for the purpose to reduce the proposed impervious surfaces square footage to less than the threshold stated in Sec.14.40, in order to not provide full stormwater management/detention; then the permeable materials/features cannot be used to also comply with the water quality provision. A separate BMP shall be used to provide Water Quality.		



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EROSION, SEDIMENTATION AND POLLUTION CONTROL INFORMATION TO BE SHOWN ON THE DRAWINGS	IS ITEM ADDRESSED?		IF NO, EXPLAIN
136. Incorporate applicable best practices from the Georgia Stormwater Management Manuel (G.S.M.M.) Volume Three	NO	YES	
137. Embed in the plan set the completed applicable GAR Erosion and Sedim ent control plan checklist(s) used to prepare the plan. The checklist must be updated for the year in which the permit is to be issued.	NO	YES 🗆	
138. If it applies, embed the completed Appendix One Checklist indicating the selected items, <u>and</u> show them on drawings.	NO	YES	
139. Provide the GPS location of the construction exit. Give the Latitude and Longitude in decimal degrees	NO	YES	
140. Show the 25' GA EPD buffer and on top, the 50' County buffer (a total of 75' buffer), measured from the top of bank.	NO	YES	
141. Variance from GA. E.P.D. required for encroachment in 25-foot state waters buffers	NO	YES 🗆	
142. Variance from the County is required for encroachment into 50-foot state waters buffers	NO	YES	
143. Show double row Type 'S' silt fence between land disturbing activity and State waters, wetlands and/or floodplain	NO	YES	
144. Show the name and phone number of the 24-hour local emergency contact on the erosion and sediment pollution control plan.	NO	YES	
145. Show total tract size in acres. Show total disturbed area in acres. All common development must consider proposed land disturbance for all lots' area	NO	YES	
146. Show the soil series on the erosion control plan	NO	YES	



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147. Show existing and proposed contours with labels and differing line weights and/or types.	NO	YES	
148. Show adjacent area, such as streams, lakes, drainage ditches, residential areas, etc, which might be affected	NO	YES	
149. Show/note the boundaries of other natural feature and conservation	NO NO	YES	
areas such as wetlands, lakes, ponds, and other setbacks (e.g. septic tank and drinking water well setbacks			
150. Show vegetative plan for all temporary and permanent vegetative	NO	YES	
practices, including species, planting dates, seeding, fertilizer, and mulching rates.			
151. Provide retrofit sediment control structure at detention/sediment basin	NO	YES	
outlet to one-half the height of the outlet control structure with a filter blanket of 3"- 4" stone			
152. Show location and details	NO	YES	
of all erosion and sediment control practices to be used, using uniform coding symbols and details <u>from the current Manual for Erosion and Sediment Control in Georgia</u> . Practices may include, but not be limited to:			
 Construction exit. Sediment Barrier per the Manual. Retrofitting. Temporary sediment basin and calculations. Storm drain inlet sediment traps. Storm drain outlet protection. Channel stabilization and vegetation. Check dams. Rock filter dams. Down drains. Temporary creek crossings. Other: 			



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153. Show Construction Activity Schedule with anticipated starting and	NO	YES	
completion dates for project, and detailed sequence of events for all			
activities, including but not limited to:			
 Installation of initial sediment control measures. 			
 Installation of temporary sediment basins or retrofitting. 			
 Clearing, grubbing and grading operations. 			
 Maintenance of erosion and sediment control measures. 			
 Installation of detention facility. 			
 Grassing-including mulching, temporary and permanent vegetation. 			
 Construction and installation of other site improvements. 			
• Final landscaping, grassing, cleaning of storm drains, etc.	NO	MEG	
154. Show the proposed location of topsoil stockpile on the plan	NO	YES	
155. Provide a typical lot erosion, sedimentation and pollutant control plans	NO	YES	
and separate plans for any lot that may not fit the typical			
156. Provide a narrative for location, method of containment and disposal	NO	YES	
procedures for concrete truck or mixer wash out.			
157. Provide a narrative for storage location, method of containment and	NO	YES	
emergency procedures in the event of a spill or reportable quantity of			
petroleum products			
158. Provide a narrative for paint and/or other chemicals with respect to	NO	YES	
storage, clean-up and disposal.			
159. Delineate all State waters on or within 200 feet of the site. Note state	NO	YES	
waters may be off property, but required buffers may be on the property.			
You may use the DeKalb County GIS resources: https://arcg.is/P89a9			
	NO	VEC	
160. Add note: Erosion control measures will be maintained at all times. If full	NO	YES	
implementation of the approved plan does not provide for effective			
erosion control, additional erosion and sediment control measures			
shall be implemented to control or treat the sediment source			
161. Add note: Sediment and erosion measures and practices to be inspected	NO	YES	
daily			
162. Add note: All disturbed areas to be grassed as soon as construction	NO	YES	
phases permit.			
			·



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installation of erosion control measures and practices prior to, or concurrent with land disturbing activities			
164. Add note: Cut and fill slopes shall not exceed 3H:1V on residential projects and lots, and shall not exceed 2H:1V on all other projects. If compliance is not met an application for a variance may be an option	NO	YES	
,	NO	YES	
submitted to the development department starting with the issuance of the development permit and ending when project is released by the inspector			
,	NO	YES	
system of best management practices required by the Georgia Water Quality Control Act and the document 'manual for Erosion and Sediment control in Georgia', published by the State Soil and Water Conservation Commission as of January 1 of the year in which the land disturbing activity was permitted, provides for the sampling of the receiving water(s) or the sampling of the storm water outfalls and the designed system of Best Management Practices and sampling methods is expected to meet the requirements contained in the General NPDES Permit No. Gar 10000_(1, 2 or 3)." 167. Add note: "I certify under penalty of law that this plan was prepared after a site visit to the locations described berein by myself or my authorized."	NO	YES	
168. Add note: Inspections by a qualified personnel provided by the primary	NO	YES	
permittee and the associated records shall be kept on site in compliance			
	NO	YES	
GA. E.P.D. A copy of the Submittal ID # to the GEOS and a copy of the NOI form shall be submitted to the County before issuance of permit; if land disturbance is one acre or more or within 200 feet of state waters. Submission must be 14 days prior to start of land disturbance activities.			



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STREET/ROAD IMPROVEMENTS INFORMATION TO BE SHOWN ON THE DRAWINGS	IS ITEM ADDRESSED?		IF NO, EXPLAIN
170. 18" minimum curb and gutter. Provide the detail	NO □	YES	
171. Provide required sidewalk and landscape strip on both sides of internal streets AND along property frontage.	NO 🗆	YES 🗆	
172. Sidewalks shall be required on all sides of street frontage on all new and improved local residential streets in all subdivisions and along the street frontage of all new and improved non-residential developments and as set forth in section 14-190 of this article, unless determined by the planning commission to be infeasible only due to severe cross-slopes, shallow rock, soil or topographic conditions. At a minimum, however, continuous sidewalks shall be required on at least one (1) side of all new and improved local residential streets in all new and improved. No other variances or exceptions are allowed.	NO □	YES	
173. A grassed, planted or landscaped strip, as set forth in section 14-190 of this article, shall separate all sidewalks from adjacent curbs, bridges excepted. Where sidewalks currently exist, new sidewalk construction or re-construction shall be continuous with existing sidewalks.	NO □	YES	
174. Sidewalks shall be concrete and a minimum of five (5) feet wide and four (4) inches thick. In non-residential districts, where the development director may approve sidewalks to be located immediately behind the curb, such sidewalks shall be six (6) feet in width	NO 🗆	YES	
175. All sidewalk construction and repairs shall provide for wheelchair ramps to and from sidewalks at the intersection of each street corner and crosswalk	NO 🗆	YES	
176. Show details of widening per Std. 705 and header curb per Std. 501 on plan	NO	YES	



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177. Show cud-de-sac details, including spot elevations, on construction drawings	NO	YES	
178. Street intersections with centerline offsets of less than one hundred twenty-five (125) are prohibited in subdivisions	NO	YES	
179. Street intersections in subdivisions shall be as nearly at right angles as practicable. No interior angle shall be less than seventy-five (75) degrees	NO	YES	
180. Each building in a subdivision shall be located on a lot or parcel that abuts a public street or private street. Private streets shall only be allowed if the development seeking to have a private street(s) is ten (10) acres or larger in size. The planning commission shall have the authority to waive this minimum acreage requirement if all real property owners that abut the proposed private street agree to such waiver	NO □	YES	
181. Private streets within any district shall be assigned names and locations. The names of these streets shall be shown on plans	NO	YES	
182. Add note: Developers and property owners' associations shall ensure access to all private streets by emergency and law enforcement vehicles and shall ensure that private streets are constructed to allow access by all emergency vehicles and law enforcement vehicles.	NO	YES	
183. Private streets shall comply with requirements for public streets found in this chapter and all other applicable sections of the Code of DeKalb County.	NO	YES	



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184. All proposed new streets (either private or public) shall be designed	NO	YES	
and built according to one of the standards listed in the table below.			
Street construction standards shall be no less than as follows:			
Type of Road Travel Bike Paving Planting Sidewalks Utility Property Under- Street Other			
Lanes Width Strips Strips ROW ground Lights Utilities			
Parkway, <u>4 lane</u>			
Major Arterial 4 @ 11 2 @ 2 @ 6' 2 @ 5' 2 @ 15 100 Y Y			
Minor Arterial 2 @ 1' 2 @ 2 @ 6' 2 @ 5' 2 @ 15 80 Y Y			
Residential Arterial 2 or 4 2 @ 2 @ 6' 2 @ 5' 2 @ 15' Y Y @ 4' 11'			
Collector 2 @ 11 2 @ 2 @ 5' 2 @ 5' 2 @ 5 70 Y Y			
Res. Pkwy (min. 100 2 @ 1' 2 @ 5' 2 @ 5' 2 @ 15 Y Y 16' landscaped median			
Local Residential 2 @ 12' 0 2 @ 5' 2 @ 5' 2 @ Y Y			
Local Office & 2 @ 12 0 2 @ 5 2 @ 5 2 @ 15 Y Y Institutional			
Local Industrial 2 @ 14 0 2 @ 5 1 0 @ 5 2 @ 15 Y Y Alley, Private 1 @ 12 0 0 0 0 0 V O 2 shoulder on			
Paving Width = travel lanes + bike lanes			
Right-of-way = paving width + curb & gutter width + utility strip + other			
(median or shoulder)			
185. Half streets are prohibited. The applicant shall be required to pave the	NO	YES	
full standard width of any existing unpaved public right-of-way or any			
proposed public street on which the proposed subdivision has frontage			
and access			
186. A temporary dead end street shall end in a temporary turn-around. The	NO	YES	
right-of-way of any temporary dead end street shall be carried to the			
boundary of the properties being subdivided. Street signs shall be			
posted stating: "No Exit — temporary dead-end street."			
187. Dead-end streets designed to be so permanently shall be provided with	NO	YES	
a cul-de-sac at the closed end and shall not exceed one thousand two			
hundred (1,200) feet			



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188. The minimum outside radius of a cul-de-sac shall be forty (40) feet,	NO	YES	
measured to the inside face of the outside curb. Each cul-de-sac shall			
provide a landscaped island at the center, and the clear width of the	_		
paved roadway measured from the outside of the landscaped island to			
the inside face of the outside curb shall not be less than twenty-four			
(24) feet. The radius of the right of way for the cul-de-sac shall not be			
less than fifty (50) feet.			
189. Alleys may be permitted as private streets providing secondary or	NO	YES	
service access and where the principal buildings have adequate access			
for emergency vehicles from a public street on their frontage			
190. Where the alley serves as the primary means of vehicular access to the	NO	YES	
lot, it shall be dedicated as a public right-of-way			
191. All alleys dedicated to the public shall provide a continuous connection	NO	YES	
between one (1) or more public streets			
192. Alleys shall be paved and constructed to the same standards as the	NO	YES	
connecting public streets except that:			
 Alleys shall be constructed with flush curbs; 			
Buildings shall be set back at least ten (10) feet from the back of curb of an alley			



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193. Subdivision street grades sh	NO	YES		
allowance for reasonable ver showing compliance:				
Туре	Percent			
	Grade			
Major arterial	8			
Minor arterial	10			
Residential arterial and alley	12			
Collector street	12			
Local residential	12			
Alleys	12			
 A sixteen (16) percent grade approved by the development ten (10) times the speed liming may be required No street grade shall be less grade shall be longer than the Up to a twelve (12) percent the development director approved. 				
two hundred (200). If, due to distance cannot be maintain expense, provide adequate to	have a minimum sight distance of at least of other restrictions, this minimum sight ed, the applicant shall, at the applicant's raffic-control devices or other physical approval and installation by the county	NO	YES	



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195. All develo	pments shall h	ave access to a public right-of-way. The	NO	YES	
number of	access points s				
Mini	mum Number of Access Points				
WIIII	· ·				
Type of Development	Minimum No. of	Type of			
Residential, under 75 units	Access Points	Primary Access Residential arterial or collector			
Residential, under 75 units	1	street			
Residential, 76—150 units	2	Residential arterial or collector			
Desidential en en		street G-N			
Residential, 151—300 Residential over 300 units	<u>B</u>	Collector street Collector street			
Nonresidential, less than 300 required	1	Collector street			
parking spaces					
Nonresidential, 300—999 required	2	Major or minor arterial or			
parking spaces Nonresidential, 1,000 or more required	2 or more as determined by the	collector street Major or minor arterial or			
parking spaces	department	collector street			
196. The separ	ation of access	points on a major or minor arterial or	NO	YES	
•		etermined by the speed limit of the road with		_	
		pacing requirements:			
the followi	ing minimum s	pacing requirements.			
Posted Speed Li	mit Minim	ım Driveway			
of Road	Spacing	-1			
Less than 35 MF					
36 to <u>45</u> MPH	245 fee	i e			
Greater than 45	MPH 440 fee	t			
	•				
	_	nts shall be measured from the centerline of			
the proposed drive	eway or public	street to the centerline of the nearest existing			
adjacent driveway	or public stree	t			
adjacent driveway	or public stree				
197. No drivew	ay, except resi	dential access, shall be allowed within one	NO	YES	
	,	centerline of an intersecting arterial or			
•		centernine of all intersecting afternal of			
collector st	reet				
			1		
198. No non-re	sidential acces	s except right in/right out channelized access	NO	YES	
			1,0	120	
shall be all	owed within or	ne hundred (100) feet of the centerline of any			
other maio	r or minor arte	rial			
other majo	i or minor arte	. iui			



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199. Deceleration lanes are required for subdivision entrances of	NO	YES	
subdivisions of twenty (20) or more units that provide less sight distance (in			
feet) than ten (10) times the posted speed limit (in miles per hour).			
The minimum deceleration lengths shall be as specified below. The director			
may vary length requirements based upon a consideration of available sight			
distances.			
distances.			
Operating Speed Deceleration Lanes			
Subdivision Streets Not Required			
35 mph 150'+50' taper			
40 mph 150'+50' taper			
45 mph 150'+50' taper			
55 mph 200'+150' taper			
))p.: 200 1290 tupes			
200. Deceleration lanes located within 75' of an intersection radius may be	NO	YES	
extended to the intersection.			
Where drainage system improvements are required on private land	NO	YES	
outside the subdivision, appropriate drainage rights must be secured by the			
applicant			
202. Corner lots for residential use in a subdivision shall have an extra width	NO	YES	
of not less than fifteen (15) feet more than required for interior lots by the			
zoning ordinance for the zoning district within which they are located in			
order to provide appropriate front building setback from and orientation to			
both streets			
203. Side lot lines in subdivisions shall be substantially at right angles or	NO	YES	
radial to street lines as they extend from the front lot line to the front			
building line			



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204. No more than twenty (20) percent of the open space area may be	NO	YES	
covered with an impervious surface, in a subdivision. Impervious			
surfaces may include paved trails, bike paths or multi-use paths,			
buildings, plazas, swimming pools, or athletic courts. Impervious			
surfaces in open space may not include sidewalks along public rights of			
way or parking lots, streets, or other areas for motorized vehicular use			
205. In new subdivisions with three (3) or more single-family detached or	NO	YES	
single-family attached units, lots on minor or major thoroughfares with			
lot frontages less than one hundred (100) feet shall have driveway access			
via shared driveways.			
206. Driveway access on double frontage lots shall be limited to one (1)	NO	YES	
street only. A ten-foot no-access easement shall be provided along the			
frontage of the street not used for a driveway.			
207. Private drives may be allowed in single-family attached, fee simple	NO	YES	
condominiums, single family cottages, and urban single family	NO	YES	
condominiums, single family cottages, and urban single family			
condominiums, single family cottages, and urban single family residences development with the following conditions:			
condominiums, single family cottages, and urban single family residences development with the following conditions: • Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb			
condominiums, single family cottages, and urban single family residences development with the following conditions: • Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb • Private drives shall have a minimum twenty-two-foot road width			
condominiums, single family cottages, and urban single family residences development with the following conditions: • Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb • Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb.			
 condominiums, single family cottages, and urban single family residences development with the following conditions: Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb. Private drives shall have the same base and paving specifications as 			
condominiums, single family cottages, and urban single family residences development with the following conditions: • Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb • Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb.			
 condominiums, single family cottages, and urban single family residences development with the following conditions: Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb. Private drives shall have the same base and paving specifications as required for public streets. Roadway shoulders for private drives shall consist of a combination of 			
 condominiums, single family cottages, and urban single family residences development with the following conditions: Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb. Private drives shall have the same base and paving specifications as required for public streets. Roadway shoulders for private drives shall consist of a combination of five-foot sidewalk, five-foot landscape strip for street trees, and may 			
 condominiums, single family cottages, and urban single family residences development with the following conditions: Private drives shall provide a ten-foot unobstructed easement on both sides of the drive, measured from back of curb Private drives shall have a minimum twenty-two-foot road width measured from back of curb to back of curb. Private drives shall have the same base and paving specifications as required for public streets. Roadway shoulders for private drives shall consist of a combination of 			



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			-
208. Sidewalks and pedestrian ways shall	NO	YES	
provide a continuous network that			
connects each dwelling unit with			
adjacent public streets and all on-site			
amenities designed for use by residents			
of the development.			
209. Dead end alleys over one hundred fifty	NO	YES	
(150) feet in length are prohibited			
210. A traffic impact study, the scope of	NO	YES	
which shall be determined by the			
transportation division of the			
department of public works as			
necessary to establish the impact of a			
development project on the			
surrounding roads and what			
improvements may be available to			
mitigate such impacts, is required for			
any rezoning, special land use permit,			
sketch plat, and land disturbance or			
building permit applications for			
projects reasonably expected to meet			
any of the following criteria:			
Multi-family development with over			
three hundred (300) new units at build-			
out;			
 Single-family developments with over 			
two hundred (200) new lots or units at			
build-out;			
 Retail developments with over one 			
hundred twenty-five thousand			
(125,000) gross square feet (GSF);			
 Office developments with over two 			
hundred thousand (200,000) GSF;			
 Medical office developments with over 			
fifty-five thousand (55,000) GSF;			
Industrial/warehouse developments			
with over two hundred eighty thousand			
(280,000) GSF, employing more than			



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six hundred fifty (650) workers, or covering more than two hundred (200) acres; • Any mixed-use development which could reasonably expect to generate two thousand (2,000) or more gross daily trips; or • Special traffic generating uses, including truck stops, quarries, landfills, stadiums, etc. which would require development of regional impact review			
PARKING AREA AND LANDSCAPING REQUIREMENTS INFORMATION TO BE SHOWN ON THE TREE PLAN		ITEM RESSED?	IF NO, EXPLAIN
211. All surface parking lots that contain a total of fifteen (15) or more parking spaces that are constructed or redeveloped subsequent to the effective date of this chapter shall comply with the following requirements:	NO □	YES	
 A minimum of ten (10) percent of the total lot area of the parking lot shall be landscaped 			
• Non-continuous barrier curbs shall be installed around the perimeter of the parking lot and around landscaped areas that are required herein, except where the perimeter abuts an adjacent building or structure and except at points of ingress and egress into the facility, so as to prevent encroachment of vehicles onto adjacent property, rights-of-way, sidewalks and landscaped areas. Barrier curbs shall be a minimum of six (6) inches in height and six (6) inches in width, shall be concrete or stone shall be			



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securely installed, and shall be maintained in good condition • A continuous hedge, berm, or short wall with landscaping thereon, not to exceed three (3) feet in height shall be required between surface parking and an adjacent public street right-of-way • Tree and island quantity. A minimum of one (1) tree per eight (8) parking spaces, and one (1) island per ten (10) parking spaces, shall be provided • Landscape islands. All trees planted in a parking lot shall be planted in a landscape island, which island shall be a minimum of two hundred fifty (250) square feet			
212. All loading areas must be screened	NO	YES	
from view so as not to be visible from			
any public street or adjacent property			
213. All dumpsters must be screened from	NO	YES	
view on all four (4) sides so as not to be			
visible from adjacent properties and the public street. The screen may			
incorporate access to the dumpster by			
using a wood fence or other opaque			
device to serve as a gate			
214. All parking decks and above-ground	NO	YES	
parking structures shall have a six-foot			
wide landscape strip immediately contiguous to the façade of the parking			
deck or structure, unless otherwise			
screened from view by an intervening			
building			
			1